



ہائیر ایجوکیشن کمیشن
HIGHER EDUCATION COMMISSION

Government of Pakistan, Islamabad

Sector H-8
Islamabad, Pakistan
Phone : +92-51-90402100
www.hec.gov.pk
rchohan@hec.gov.pk

Engr. Muhammad Raza Chohan
Advisor (Academics, Curriculum & NAHE)

No. 5-2/Misc./ACAD/HEC/2021/4152
Dated: December 19, 2022

Subject: RECOMMENDATIONS FOR CONFERMENT OF PAKISTAN CIVIL AWARDS-2023

The Government of Pakistan, Cabinet Division, Islamabad invites nominations for different categories of Civil Awards to be announced by the President, Islamic Republic of Pakistan on 14th August every year, while the investiture for these awards takes place on 23rd March every year.

2. At HEC level, the following Civil Awards are being considered for making recommendations to quarter concerned.

- Hilal-i-Imtiaz
- Sitara-i-Imtiaz
- Pride of Performance
- Tamgha-i-Imtiaz

3. It is therefore, requested to send justified nominations for various categories of Civil Awards-2023 to HEC on prescribed proforma highlighting the verified Academic & Professional distinctions and achievements of Nominees supported by documentary proof to this effect. Each University/ DAI must constitute a committee for scrutiny, processing and recommendation of nominations for Civil Awards to HEC. The Recommendation Form must be duly signed and stamped by the recommending authority i.e. Vice Chancellors/Rectors. The last date for submitting nominations to this office is **January 09, 2023**.

4. It is pertinent to mention here that as per the general instructions of Cabinet Division more weightage should be given to nominees who are alive, however nominations for posthumous awards should only be sent for internationally reputed personalities. The applicants who have already received any Civil Award must provide/highlight their achievements after the year of said award, as their previous achievements will not be considered.

5. The content of the nomination dossier must be arranged and properly tagged as per the order provided at **Annexure-I**. The HEC evaluating committee shall evaluate nominees based solely on the information contained in the nomination form (dossiers), any outside knowledge of the nominee will not be considered. **Three (03)** hard copies of the nomination dossier as per the **Annexure-I** with proper pagination may be submitted to this office before the deadline. Furthermore, soft copy of nomination dossier in PDF format must also be emailed at smirza@hec.gov.pk

[Handwritten signature]
19/12/2022



ہائیر ایجوکیشن کمیشن
HIGHER EDUCATION COMMISSION

Government of Pakistan, Islamabad

Sector H-8
Islamabad, Pakistan
Phone : +92-51-90402100
www.hec.gov.pk
rchohan@hec.gov.pk

6. Incomplete applications and nominations received after the deadline will not be entertained.
The Forms and details of Pakistan Civil Awards are available on the following link:
<https://hec.gov.pk/english/services/faculty/CivilAward/Pages/default.aspx>
7. Your kind cooperation and early action in this regard will be highly appreciated.
8. This issues with the approval of the competent authority.

Warm Regards,

Enclosed: As above


(Muhammad Raza Chohan) 19/12/2022

The Vice Chancellors/Rectors/ President

All Public & Private Universities/ DAIs

Copy for information

- Section Officer (Coord), Ministry of Federal Education & Professional Training, Islamabad
- E.S to Chairman, Higher Education Commission, Islamabad
- E.S to Executive Director, Higher Education Commission, Islamabad
- Office Copy

Table of Contents for Pakistan Civil Award Nomination Dossier

- i. Recommendation Form both in PDF (*duly filled, signed and stamped*) & editable Word format
- ii. Quantified Criteria in PDF (*duly filled, signed & stamped*)
- iii. Certificate duly countersigned by the concerned VC/ Rector that the nominee has not been conferred upon any civil award during the last five (05) years
- iv. Plagiarism Certificate, duly countersigned by the concerned VC/Rector that the nominee is not involved in plagiarism
- v. Education (*documentary evidence*)
- vi. Experience (*documentary evidence*)
- vii. Publications/Patents
- viii. Other Awards Received (*evidence*)
- ix. Fellow (*Professional bodies*)
- x. Supervisions (*MS/MPhil, PhD*)
- xi. Innovative Idea (*any extra ordinary performance, research work, patent etc. that has socio- economic impact for the country supported by evidence, verified by the relevant government forums/agencies*)
- xii. Detailed CV


19/12/22